|  |  |
| --- | --- |
| thimma.inbox@gmail.com SkillsSkills | ExperienceJob Title • Company • Dates From – To Summarize your key responsibilities, leadership, and most stellar accomplishments. Don’t list everything; keep it relevant and include data that shows the impact you made. Job Title • Company • Dates From – To Think about the size of the team you led, the number of projects you balanced, or the number of articles you wrote. EducationDegree • Date Earned • School You might want to include your GPA and a summary of relevant coursework, awards, and honors. Degree • Date Earned • School On the Home tab of the ribbon, check out Styles to apply the formatting you need with just a click. Volunteer Experience or Leadership Did you manage a team for your club, lead a project for your favorite charity, or edit your school newspaper? Go ahead and describe experiences that illustrate your leadership abilities. |